

BERJAYA

TIMES SQUARE, KUALA LUMPUR - MALAYSIA
HOTEL

16 November 2018

ASSOCIATE PROF DR ZUHAINA HAJI ZAKARIA
CHAIR IEEE MALAYSIA SECTION
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Dear Prof Dr Zuhaina,

BERJAYA TIMES SQUARE HOTEL, KUALA LUMPUR – MALAYSIA 2019 CORPORATE RATES

Thank you for choosing Berjaya Times Square Hotel as the preferred one for your accommodation needs. We are pleased to extend our preferred corporate rates as follow:

Berjaya Times Square Hotel, Kuala Lumpur – A Tower of Zest and Charm

Towering over the skyline majestically, Berjaya Times Square Hotel is located in the heart of Kuala Lumpur. Home to eclectic mix of the old and new, embark on a city adventure and discover the diverse culture and heritage of this exciting city. With the adjacent Berjaya Times Square Shopping Mall providing more than 1000 outlets while the Imbi Monorail stop is conveniently linked to the hotel via an indoor access to all major attractions and business district is located in Kuala Lumpur.

Our hotel features 650 spacious guestroom and tastefully designed suite complimented with 16 event spaces and a 2,000 capacity pillarless high-ceiling grand ballroom on the same level, making it ideal for large conferences and events. With the dedicated sales experts will ensure that your event and stay a memorable one.

Travelling to Kuala Lumpur International Airport takes only 45 minutes via car. Whereas, by train, it takes only 6 minutes to reach KL Sentral via Monorail and it is just merely short 28 minutes ride to the airports (Kuala Lumpur International Airport, Kuala Lumpur International Airport 2) via Express Rail Link (ERL).

Enclosed are our preferred Corporate Rates for your reference and perusal. We look forward to welcoming you and your travellers with warm Malaysian hospitality.

Celebrate You,



Janane Raja
Executive
Business Development

ACCOMMODATION

VALID FROM : 1 JANUARY 2019 **UNTIL** : 31 DECEMBER 2019

Berjaya Times Square Hotel Kuala Lumpur

Room Category	Size	Inclusions	Daily Rate (1-29 nights stay)
Superior	51-60m ²	Room with breakfast + Internet	MYR 330.00nett Single MYR 360.00nett Double
2-Bedrooms Deluxe	99 m ²	Room with breakfast + Internet	MYR 910.00nett Quad
Premier Room	51-60m ²	Room with breakfast + Internet	MYR 390.00nett Single MYR 420.00nett Double
2-Bedrooms Suite	99 m ²	Room with breakfast + Internet	MYR 1,020.00nett Quad
Extra bed	-	Bed with breakfast	MYR 160.00nett

Benefits:

- Daily local newspaper
- Laptop size personal in room safety box
- Handy Phone provided with unlimited international & local calls; including unlimited data access
- In-room coffee and tea making facilities
- Complimentary access to Fitness Center
- Complimentary cable channels
- Complimentary internet in room maximum 2 devices
- Additional breakfast at MYR 38.00nett per person per night

Room Category	Size	Inclusions	Daily Rate (1-29 nights stay)
Club Premier Room	51-60m ²	Room with Club Premier benefits	MYR 510.00nett Single MYR 560.00nett Double
Club Premier Suite	99 m ²	Room with Club Premier benefits	MYR 1,060.00nett Quad
Extra bed with Club Premier Benefits	-	Room with Club Premier benefits	MYR 215.00 nett

Benefits for Club Premier Room and Suite:

- Daily local newspaper
- Laptop size personal in room safety box
- Handy Phone provided with unlimited international & local calls; including unlimited data access
- In-room coffee and tea making facilities
- Complimentary access to Fitness Center
- Complimentary cable channels
- Personalised check-in and check-out at Club Lounge, Level 14
- Flexible check-in and check-out time, up to 24 hour stay making it convenient for those guests arriving early before 3pm or departing late after 12pm.
- Complimentary breakfast at the Club Lounge from 6.30am to 10.30am. (Invited guest by Club Floor guests at RM 58nett per person)
- Complimentary evening cocktails at the Club Lounge with sumptuous canapés and variety of beverages (alcohol & non- alcohol) from 5.30pm till 7.30pm. (Invited guest by Club Floor guests at RM 60nett per person)
- Free flow coffee, tea, juices and soft drinks at the Club Lounge are provided all day.
- Complimentary one hour usage of the in lounge boardroom; prior booking is required and subject to availability
- Complimentary local calls; applicable to area code 03
- Complimentary 2 pieces laundry pressing per room per day; non-accumulative
- Daily turndown service with Chef's special treats
- Complimentary WIFI access in guest rooms and all public areas of the hotel
- 20% discount on Food and Beverage, excluding promotional items and alcohol

LONG STAY (Minimum stay of 30 nights and above)**Monthly Rental**

Room Category	Room Size	01 months and above (based on 30 nights stay)
Superior (1 Bedroom)	51-60m ²	MYR 6,500.00nett
2-Bedrooms Deluxe (2 Bedrooms)	99 m ²	MYR 9,623.00nett
Premier Room	51-60m ²	MYR 7,642.00nett
2-Bedrooms Suite	99 m ²	MYR11,887.00nett
Club Premier Room	51-60m ²	MYR10,000.00nett
Club Premier Suite	99 m ²	MYR14,717.00nett
Extra Bed with breakfast	-	MYR 160.00nett per night
Club Premier Extra Bed with Club Premier benefits	-	MYR 215.00nett per night

Long Stay Benefits

- Daily local newspaper
- Inclusive of one (1) buffet breakfast at Big Apple Restaurant, additional breakfast is chargeable at RM 38.00nett per day
- Laptop size personal in room safety box
- Handy Phone provided with unlimited international & local calls; including unlimited data access
- Complimentary internet in room maximum 2 devices
- Complimentary coffee / tea making facilities in room
- Complimentary access to Fitness Centre (excluding squash game)
- Complimentary cable TV Channels
- 20% discount on Foods and Beverages (exclude alcohol and tobacco)
- Daily change of linen and housekeeping services
- Complimentary 3 pieces for superior / 6 pieces for 2 Bedroom Deluxe laundry service (wash and press) per day (non-cumulative, excluding dry cleaning)
- 20% discount on laundry excluding dry cleaning
- Full kitchenette facilities set up is available on request (applicable for Superior and 2 Bedroom Deluxe types)
- 1 x complimentary parking for self-drive travellers (season pass provided on request)

For stays shortened less than 30 nights, daily rates will be charged in place of monthly rates.

GENERAL TERMS and CONDITIONS**Taxes Charges**

Rates are quoted in Malaysian Ringgit (MYR), non-commissionable and inclusive of 6% Sales And Services Tax, should there be any new taxes implemented by the Government, rates would be subject to change accordingly

Tourism Tax of RM10 will be applicable for all room types, based on per room per night basis. Collection of this tax will be by Berjaya Hotels & Resorts when the guests check out. Malaysians or Permanent Residents with MyPR cards are exempted.

The Hotel reserves the right to adjust the Corporate Rates anytime within the contracted period in accordance with the revision on such charges by the authorities concerned. Room rates quoted are preferred corporate rates and applicable for individual bookings of up to 9 rooms. Group rates apply for bookings of 10 rooms and above, which is negotiated depending on space and rate availability.

Guaranteed Bookings

All bookings should be guaranteed by a valid credit card, or a letter of undertaking issued by the company. Non-guaranteed bookings will be held up till 1800hrs on the day of arrival unless guarantee is made by money transfer, major credit cards or written corporate guarantee.

Check-in / Check-out

Hotel check-in time is after 1500hrs daily. Check-in prior to 1500hrs is subject to availability of rooms. For guaranteed room availability prior to 1500hrs, the room must be pre-blocked one night before, chargeable at full day's rate.

Early arrival charges are waived for Club Premier Room and Suite, provided estimated time of arrival (ETA) is confirmed with the hotel 24 hours prior to day of arrival.

Hotel check-out time is before 1200hrs. Arrangements can be made for late check-out and is subject to availability of rooms. Late check-out till 1800hrs is chargeable at 50% of room rate and a full day's rate will apply for check-outs after 1800hrs.

Late check-out charges are waived for Club Premier Room and Suite, provided estimated time of departure (ETD) is confirmed with the hotel, 24 hours prior to departure time.

Identification

Guests are required to present their NRIC or passport for identification upon check-in.

Cancellation and No Shows

Please note that a one night's charge is levied for non-arrivals or cancellations received less than 24 hours prior to arrival.

Billing

Should your company wish to undertake the billing for your guests, credit facilities must be established prior, and subject to discretion of the hotel. For companies with established credit facilities, a letter of undertaking on company letterhead with specific billing instructions, duly signed by an authorized signatory is required at least 7 days prior to arrival of guest(s).

Reservations

Bookings of up to 9 rooms can be made through our main reservations office or individual hotel reservations office as listed below. Please refer to the undersigned for meeting arrangements or group bookings of 10 rooms and above as different rates, terms and conditions apply.

Kuala Lumpur Reservation Office

Tel: (60) 3 2141 0088 or

1 800 88 3236

Fax: (60) 3 2143 2902

E-mail: kiso.rsvn@berjayahotel.com

Berjaya Times Square Hotel,

Kuala Lumpur

Tel: (60) 3 2117 8000

Fax: (60) 3 2143 2902

E-mail: bth.rsvn@berjayahotel.com

Singapore Sales & Reservation Office

Toll Free: 800 601 1478 (Singapore only)

E-mail: sso.rsvn@berjayahotel.com

**** The above rates are subject to quarterly reviews based on produced room nights.*

This corporate rate offer is valid for 14 days from the date of issue. Kindly acknowledge acceptance of this offer in accordance with the terms and conditions as stipulated by signing and returning the attached duplicate copy for our records.

We thank you for giving us the opportunity to work closely with you and look forward to welcome you and your valued guests with warm Malaysian hospitality.

Yours sincerely



Janane Raja
Executive
Business Development



Calvin Lim
Director
Business Development

Acknowledged and accepted by:

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

Name : _____

Date : _____

cc Reservations, Finance

Company Stamp: